

**Shelter Plus Care Questions and Answers**  
**August 2, 2007**

Q. Can a DD-214 certificate substitute for the birth certificate? In some circumstances, a veteran may not be able to quickly get a copy of his/her birth certificate, but the DD-214 verifies military service and citizenship.

A. Yes, the DD-214 is acceptable as a substitute for the birth certificate.

Q. For the documentation of disability requirement, can a LPC (Licensed Professional Counselor) be the certifying individual?

A. Yes. According to HUD, it must be a “licensed professional” who is qualified to make that determination.

Q. For the documentation of disability requirement, do you need both the licensed professional certification and SSI/SSDI information?

A. HUD recommends getting the licensed professional certification for every referred individual, as well as SSI/SSDI information if that is available. SMC prefers to have both for the consumer’s file, but will require at least a professional certification.

Q. Will someone be screened out for felony or misdemeanor drug charges?

A. No, that is not a reason to screen someone out of Shelter Plus Care. We are looking at the criminal record for registered sex offenders, as they cannot be assisted by a HUD program.

Q. Does an agency need to complete a MOA before referring participants to the program?

A. Yes. We require a commitment from the referring agency to actively work with their participants, and to report monthly service matches.

Q. Are there any resources available to pay for the criminal background check?

A. Not through SMC. There may be other community resources available, such as Christian Ministries or the Salvation Army.